

Real Property Recordings

Every document concerning real property must have:

- 1) A heading at the top of the first page to identify the type or kind of legal paper it is
- 2) Names typed or printed under the signatures
- 3) Proper acknowledgment
- 4) An address for every grantee in documents conveying real property

(Texas Property Code 11.003, eff. Jan. 1, 1982)

*Any document submitted for recording that does not meet these requirements can be sent back or recorded at **twice the filing or recording fee.** (LGC 191.007(h))

Documents to be filed must be original or a certified copy.

Real Property Recordings	\$26.00 1st page & \$4.00 each additional
Additional names indexed after (5)	\$0.25/ each extra name
Federal Tax Lien/Release of Lien	\$31.00
State Tax Lien/ Release of	\$16.00
Maps & Plats (18x24)	\$56.00
Maps & Plats (larger than 18x24)	\$91.00
Honorable Discharge (DD-214)	N/C to Veterans
Notice of Trustee/ Foreclosure Sale	\$3.00
Public Postings	\$1.00
UCC- BCC 9.525	Effective July 1, 2001 County Clerks no longer accept UCC Filings except in the Real Estate Records. UCC are now filed with the Office of Secretary of State in Austin. Direct questions to the Office of Secretary of State, UCC Division 512-475-2700. (Article 9 of the Business & Commerce Code)