

THE STATE OF TEXAS )(

COUNTY OF LAVACA )(

The Lavaca County Commissioners' Court met in a Regular Called Meeting on Monday, June 10th, at 10:00 A. M. in the Lavaca County Commissioners' Courtroom, 1<sup>st</sup> Floor, in Hallettsville, Texas with Judge Tramer J. Woytek presiding and with Commissioner Edward Pustka, Pct. 1, Commissioner Ronald Berckenhoff, Pct. 2, Commissioner R. W. Brown, Pct. 3, and Commissioner Dennis W. Kocian, Pct. 4, all being present. Others in attendance were: Kathy Shepard, Sherry T. Henke, Michael W. Andes, Charles Greive, Micah Harmon, Alton E. Brown, Sr., Stuart Fryer, Marcus F. Schwartz, Shana R. Opela, Dana Pohler, Elizabeth A. Kouba, Karen Bludau, Deborah A. Sevcik & Barbara Steffek.

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The meeting was called to order by Judge Tramer J. Woytek followed by the Pledge of Allegiance to the U.S. and Texas Flags.

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Under Public Communications Kathy Shepard, Emergency Management Coordinator stated that they are going to do a test on the 911 Reverse Emergency Calling System. Next Monday, the Emergency Management Offices will send out calls at 3:00 p.m to businesses and at 6:00 p.m. to residents. The call will basically state that it is a test of the Emergency Phone System. The message will also state if you receive this call, to check with your neighbors, friends and families if they received the call. There will be instructions on how to sign up for those who did not receive the call.

Judge Woytek announced that the Hallettsville Brahma Baseball Team clinched the 2013 Conference 2A State Championship. The members of the team, the coaches, manager and statistician's were in attendance and the Playoff Roster was read by the Judge. The Roster was then turned over to the County Clerk for filing in the court records.

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1. Ratify Proclamation signed on June 3, 2013 by the County Judge proclaiming June 14, 2013 as National Flag Day. (County Judge)

Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner R. W. Brown, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to ratify a Proclamation signed on June 3, 2013 by the County Judge proclaiming June 14, 2013 as National Flag Day.

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2. Accept retirement of Joyce Rybak, Chief Deputy County Clerk, effective May 31, 2013. (County Clerk)

Moved by Commissioner Ronald Berckenhoff, Seconded by Commissioner Edward Pustka, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to accept the retirement of Joyce Rybak, Chief Deputy of the County Clerk, effective May 31, 2013.

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3. Hire for full-time in County Clerk's office, Sherry Henke, Grade 3, 1<sup>st</sup> Quartile, at a starting salary of \$25,265.00. (County Clerk)

Moved by Commissioner Edward Pustka, Seconded by Commissioner Ronald Berckenhoff, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to hire for full-time employee in County Clerk's office, Sherrie Henke, Grade 3, 1<sup>st</sup> Quartile, at a starting salary of \$25,265.00.

**4. Hire for part-time in County Clerk's office, Christy Wilson at the rate of \$9.00 per hour. (County Clerk)**

**Moved by Commissioner Edward Pustka, Seconded by Commissioner Ronald Berckenhoff, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to hire for part-time in County Clerk's office, Christy Wilson at the rate of \$9.00 per hour.**

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**5. Quartile changes and additional responsibilities to County Clerk employees. (County Clerk)**

**Moved by Commissioner Ronald Berckenhoff, Seconded by Commissioner Dennis Kocian, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to accept the quartile changes and additional responsibilities to County Clerk employees as noted.**

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**6. Hire for part-time in County Clerk Records Management office, Lisa Matula at the rate of \$9.00 per hour. (County Clerk)**

**Moved by Commissioner R. W. Brown, Seconded by Commissioner Dennis Kocian, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to hire for part-time in County Clerk Records Management office, Lisa Matula at the rate of \$9.00 per hour.**

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**7. Acknowledgment of retirement letter from Estella Grant, effective June 21, 2013. (Sheriff)**

**Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner R. W. Brown, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to acknowledge the retirement letter from Estella Grant, effective June 21, 2013.**

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**8. Per Local Government Code 111.0108 certification of unanticipated revenue: Precinct #1 – Govdeals Sale of Equipment - \$11,007.50. (Auditor)**

**Moved by Commissioner Edward Pustka, Seconded by Commissioner Ronald Berckenhoff, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to accept as Per Local Government Code 111.0108 certification of unanticipated revenue: Precinct #1 - Govdeals Sale of Equipment - \$11,007.50. The money will be put into Road & Bridge Fund.**

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**9. Accept resignation of Randy Boedeker from Precinct #3 Road and Bridge. (Comm. Pct. 3)**

**Moved by Commissioner R. W. Brown, Seconded by Commissioner Dennis Kocian, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to accept the resignation of Randy Boedeker from Precinct #3.**

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**10. Request by Precinct #3 to advertise for applications for a full-time road and bridge employee. (Comm. Pct. 3)**

**Moved by Commissioner R. W. Brown, Seconded by Commissioner Dennis Kocian, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to advertise for applications for a full-time road and bridge employee.**

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11. Declare as surplus property for Precinct #1: Asset #008204 – Reliance 060 Water Heater Model #630DORT; Asset #008210 – Dell Monitor; Asset #00188 – Dell computer. (Comm. Pct. 1)

Moved by Commissioner Edward Pustka, Seconded by Commissioner Ronald Berckenhoff, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to declare as surplus property for Precinct #1: Asset #008204 - Reliance 060 Water Heater Model #630DORT; Asset #008210 - Dell Monitor; Asset #00188 - Dell computer.

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12. Declare as surplus property for Sheriff: Toshiba eStudio 35 copier, system #6103, serial #CUG370164. (Sheriff)

Moved by Commissioner Ronald Berckenhoff, Seconded by Commissioner Edward Pustka, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to declare as surplus property for Sheriff: Toshiba eStudio 35 copier, system #6103, serial #CUG370164.

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13. Acknowledge receipt of \$250.00 donation from Beta Sigma Phi, Preceptor Omicron Tau for the Restoration and Preservation of Records in the District Clerk's Office. (District Clerk)

Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner R.W. Brown, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to acknowledge receipt of \$250.00 donation from Beta Sigma Phi, Preceptor Omicron Tau for the Restoration and Preservation of Records in the District Clerk's Office.

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**Consent Agenda** – Unless a member of the Court requests a separate consideration of any items, all under the Consent Agenda are considered to be of routine nature or have been previously deliberated by the Court in an open meeting and therefore may be approved by one motion, second and vote.

Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner R. W. Brown, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to accept the consent agenda.

14. Minutes of May 28, 2013 Regular Meeting.

15. Larry Wayne Hlavac, Certificate of Completion for 20 hour Civil Process Seminar.

16. Larry Wayne Hlavac, Certificate of Completion of Officer Safety Workshop.

17. Lavaca County Road Special Use Agreement/Permit between Penn Virginia and Lavaca County Precinct #2 to include LCR #292, LCR #293, LCR #291 and LCR #294.

18. Continuing Education Certificate Credit on TEEEX Road Scholar Program for Commissioners Dennis W. Kocian Pct. 4, Ronald Berckenhoff Pct. 2, R. W. Brown Pct. 3, and Edward Pustka Pct. 1 through Texas A&M Engineering Extension Service.

19. Certificate of Completion presented to Karen Bludau for completing 5 hours of instruction at the 41<sup>st</sup> Annual County Treasurers' Continuing Education Seminar specific to the statutory requirements of the Texas Government Code Chapter 2256.008 of the Public Funds Investment Act.

20. Certificate of Completion presented to Karen Bludau for completing 20 hours of instruction during the 41<sup>st</sup> Annual County Treasurers' Continuing Education Seminar.

21. County Auditor Monthly Report.

22. County Treasurer Monthly and Public Financial Reports.

23. Tax Assessor-Collector Report as per 31.10 of the Property Tax Code.

24. County Officials' Reports.

25. Budget Amendments, if any

26. Claims

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Court members signing of paperwork related to items above

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Adjournment by Presiding Officer

**STATEMENT OF APPROVAL**

**THE STATE OF TEXAS ]**

**COUNTY OF LAVACA ]**

**WE, the COUNTY JUDGE, and COMMISSIONERS of  
LAVACA COUNTY, TEXAS, majority being present, do hereby certify that the above and  
foregoing Minutes of the Commissioners' Court Meeting dated June 10th, 2013 are  
this day approved as submitted.**

**Signed this the 24th day of June, A.D. 2013.**

  
**TRAMER J. WOYTEK, COUNTY JUDGE**

**ACKNOWLEDGED:**

  
**ELIZABETH A. KOUBA, COUNTY CLERK**

