

THE STATE OF TEXAS]

COUNTY OF LAVACA]

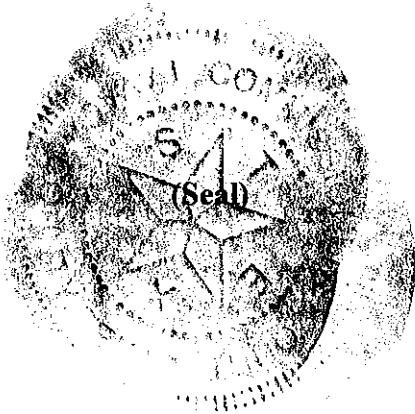
We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated November 12, 2019 are this day approved as submitted.

Signed this the 25th day of Nov, 2019, A.D.

[Signature], County Judge
Framer J. Woytek

ATTEST:

[Signature], County Clerk
Elizabeth A. Kouba



THE STATE OF TEXAS)
 COUNTY OF LAVACA)

Regular Meeting November 12, 2019

The Lavaca County Commissioners' Court met in a Regular Called Meeting on Tuesday, November 12, 2019 at 10:00 A. M. in the Lavaca County Commissioners' Courtroom, 1st Floor, in Hallettsville, Texas.

Present:

County Judge Tramer J. Woytek
 Edward Pustka, Commissioner Pct.1
 Ronald Berckenhoff, Commissioner Pct. 2
 Neil F. Bates, Jr., Commissioner Pct. 3
 Elizabeth A. Kouba, County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

Roll Call:

All members of the court were present with the exception of Dennis W. Kocian, Commissioner Pct. 4.

The meeting was called to order by Judge Tramer J. Woytek, followed by the Pledge of Allegiance and Pledge to the Texas Flag by Commissioner Neil F. Bates, Jr.

Discussion and/or Action Agenda:

1. Mr. Donnie Montemayor, District 11 Extension Administrator and Dr. Megan Clayton, Extension Range Specialist to present Grass Roots award from the Texas Section Society for Range Management to Extension Agent Shannon DeForest. (Judge)

Mr. Donnie Montemayor, District 11 Extension Administrator and Dr. Megan Clayton, Extension Range Specialist awarded Shannon DeForest, Lavaca County Extension Agent, the Texas Section Society for Range Management Grass Roots Award in open court.

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

2. Advertise for bids for Labor and Equipment for Road Construction. (Commissioners)

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Edward Pustka.

"I make a motion to advertise for bids for labor and equipment for road construction. We will be receiving sealed bids and they will be received by the Auditor's Office until 9 a.m. on Wednesday, December 4, 2019, for labor and equipment for road construction services. Bids will be opened and read aloud by Tramer Woytek or the County Auditor in the Commissioners' Courtroom on Wednesday, December 4, 2019, at 9:30 a.m. Bids will be awarded at the regular court meeting on Monday, December 9, 2019, at 10 a.m."

| | |
|-----------------------------------|-----|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |

| | |
|---|--------|
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried
Court Order: 17809

3. Resolution approving submission of the grant application for the Law Enforcement Detection/Counter Terrorism Grant No. 3753301 to the Office of the Governor. (Sheriff)

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Edward Pustka.

“I make a motion to approve the submission of the grant application for the Law Enforcement Detection/Counter Terrorism Grant No. 3753301 to the Office of the Governor for the Sheriff’s Department.”

Sergeant Anthony Vaccaro, of the Lavaca County Sheriff’s Office, reported to the court that this grant is through Homeland security and is in the amount of \$63,000.00. Sergeant Anthony Vaccaro and Sheriff Micah Harmon were available for any questions.

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried
Court Order: 17810

4. Set date for canvass of Constitutional Amendment Election for Friday, November 15, 2019 at 9:00 AM and select two Commissioners for attendance. (Elections Administrator)

Moved by Judge Tramer J. Woytek, seconded by Commissioner Neil F. Bates, Jr.

“I make a motion to accept the date for canvass of Constitutional Amendment Election for Friday, November 15, 2019 at 9:00 AM and Commissioner Precinct 1 and Commissioner Precinct 2 be in attendance for that event.”

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried
Court Order: 17811

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

5. Discuss and/or award Proposals for Law Firm to Collect Delinquent Taxes and Provide Legal Services. (Judge)

Moved by Commissioner Edward Pustka, seconded by Commissioner Neil F. Bates, Jr.

“I’d like to make a motion to keep the firm we have, Linebarger, to collect our delinquent taxes.”

Matthew Tepper, representative from McCreary Vaselka Bragg & Allen, and Rashay Chapa, representative from Linebarger Goggan Blair & Sampson, were present and addressed the court regarding Delinquent Tax Collection Services that is offered by their firms.

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried

Court Order: 17812

6. Approve proposal from Kofile in the amount of \$12,231.05 for a preservation and image project for Tax Rolls 1865, 1870 and 1871 and authorize County Judge to sign proposal. Project will be paid out of the Dickson Allen Foundation Grant. (Records Mgmt. Officer)

“I make a motion to approve the proposal from Kofile in the amount of \$12,231.05 for a preservation and image project for Tax Rolls 1865, 1870 and 1871 and authorize County Judge to sign proposal. The project will be paid out of the Dickson Allen Foundation Grant.”

Moved by Commissioner Ronald Berckenhoff seconded by Commissioner Edward Pustka.

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried

Court Order: 17813

7. Approve lateral transfer of Employee #1133 from the Sheriff’s Department to the County Judge’s Office for the position of Custodian, effective November 5, 2019. (Judge)

Judge Tramer J. Woytek read the agenda item aloud.

Commissioner Bates responded: “Was that in the form of a motion.”

Judge Woytek answered: “Sure.”

Commissioner Bates concluded: "I will second the approval for lateral transfer of Employee #1133 from the Sheriff's Department to the County Judge's Office for the position of Custodian, effective November 5, 2019."

Judge Woytek modified his motion to include payment of Grade 3, 1st Quartile.
Commissioner Bates followed by seconding the addendum to the motion.

Moved by Judge Tramer J. Woytek, seconded by Commissioner Neil F. Bates, Jr.

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried

Court Order: 17814

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

8. Discuss and/or approve Interlocal Agreement with Choice Partners Cooperative. (Auditor)

Moved by Commissioner Edward Pustka, seconded by Commissioner Ronald Berckenhoff.

"I'd like to make a motion to approve Interlocal Agreement."

Shana Opela, Lavaca County Auditor, reported to the court the specifics regarding the Interlocal Agreement with Choice Partners Cooperative.

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried

Court Order: 17815

9. 2020 Lavaca County Resolution for Indigent Defense Improvement Grant Program. (Judge)

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Neil F. Bates, Jr.

Judge Tramer J. Woytek read the Resolution aloud in open court.

"I make a motion to approve the 2020 Lavaca County Resolution for Indigent Defense Improvement Grant Program."

| | |
|---|-----|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |

Dennis W. Kocian, Commissioner Pct. 4 ABSENT

Motion Carried
Court Order: 17816

10. Application for materials FY 2020 Local Government Assistance Program, based on Transportation Code §201.706, assisted by the Texas Department of Transportation. (Judge)

Moved by Commissioner Ronald Berkenhoff, seconded by Commissioner Edward Pustka.

“I make a motion to approve the application for materials FY 2020 Local Government Assistance Program, from TxDOT, based on Transportation Code §201.706, and in my motion I would like to provide the materials as follows: Precinct 1 – 29%; Precinct 2 – 29%; Precinct 3 – 23%; and Precinct 4 – 19%.”

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berkenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried
Court Order: 17817

Consent Agenda

11. Minutes of Regular Called Commissioners Court Meeting dated October 15, 2019.
12. Minutes of Regular Called Commissioners Court Meeting dated October 28, 2019.
13. Enter of record the fully executed Contract between the County of Lavaca and NCIC Inmate Communications, Inc. as approved in Commissioners Court on October 28, 2019.
14. Lavaca County Road Special Use Agreement between Penn Virginia Oil & Gas LP and Precinct #2 to include LCR #285, #284 and #284A
15. Enter of record the Order Lifting Burn Ban on Outdoor Burning signed by the County Judge on October 30, 2019.
16. County Auditor Monthly Report.
17. County Treasurer Monthly and Public Financial Reports.
18. Tax Assessor Collector Report as per 31.10 of the Property Tax Code.
19. County Officials Reports:
 - a. Auditor’s Cash Balance Report – October 2019
 - b. County Attorney Hot Check Collection Report – September 2019
 - c. Constable Pct 2 – September 2019 Report
 - d. Constable Pct 4 – October 2019 Report
 - e. County Clerk – LGS – October 2019 Report

- f. County Clerk – Tyler – October 2019 Report
- g. J.P. Pct 4 – October 2019 Report

20. Claims and/or Payroll.

21. Budget Amendments – NO DOCUMENTATION SUBMITTED.

Approved.

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Edward Pustka.

“I make a motion to approve the consent agenda as it is.”

| | |
|---|--------|
| County Judge Tramer J. Woytek | YES |
| Edward Pustka, Commissioner Pct.1 | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| Neil F. Bates, Jr., Commissioner Pct. 3 | YES |
| Dennis W. Kocian, Commissioner Pct. 4 | ABSENT |

Motion Carried
Court Order: 17818

Court members signing of paperwork related to items above.

Adjournment by Presiding Officer at 10:34 A.M.

Signature Roster


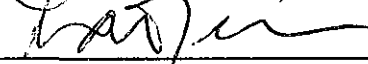

Attendance at Commissioner's Court Meeting

November 12, 2019

Regular Called Meeting

Sign Here

Print Name Here

| | | |
|----|---|--------------------|
| 1 |  | CALL SCHNEIDER |
| 2 |  | MATTHEW TEPPE |
| 3 | Deborah A Sevcik | Deborah A Sevcik |
| 4 | Rashay K. Chapp | Rashay K. Chapp |
| 5 | Jennifer Steffek | Jennifer Steffek |
| 6 | Donnie Montemayor | Donnie Montemayor |
| 7 | Sharon R. DeForest | Sharon R. DeForest |
| 8 | Kari DeForest | Kari DeForest |
| 9 |  | Michael Harrison |
| 10 | Liza Lowe | Liza Lowe |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Signature Roster

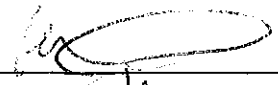
Attendance at Commissioner's Court Meeting

November 12, 2019

Regular Called Meeting

Sign Here

Print Name Here

| | | |
|----|---|----------------|
| 1 |  | Egon BARTHILLS |
| 2 | Shana Opele | Shana Opele |
| 3 | Karen Bludau | Karen Bludau |
| 4 | Jim Appelt | Jim Appelt |
| 5 | Dana Johnson | Dana Johnson |
| 6 | Audrey Barrera | Audrey Barrera |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Minutes of Elizabeth A. Kouba, County Clerk, Lavaca County:

I, Elizabeth A. Kouba, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on November 12, 2019.



ATTEST

**Elizabeth A. Kouba, County Clerk
& Ex-Officio Clerk of
Commissioners' Court of Lavaca County, Texas**

Signed this 13 day of November, 2019

Elizabeth A. Kouba, County Clerk
Elizabeth A. Kouba