

STATEMENT OF APPROVAL

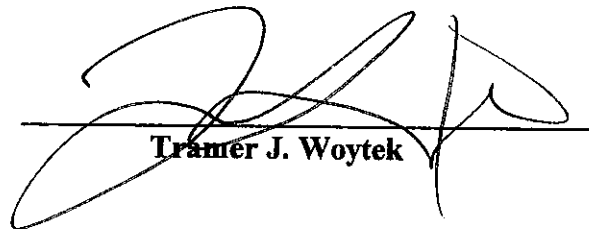
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THE STATE OF TEXAS ]

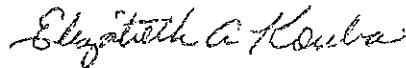
COUNTY OF LAVACA ]

We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated July 17, 2018 are this day approved as submitted.

Signed this the 23<sup>rd</sup> day of July, 2018, A.D.

  
\_\_\_\_\_, County Judge  
Tramer J. Woytek

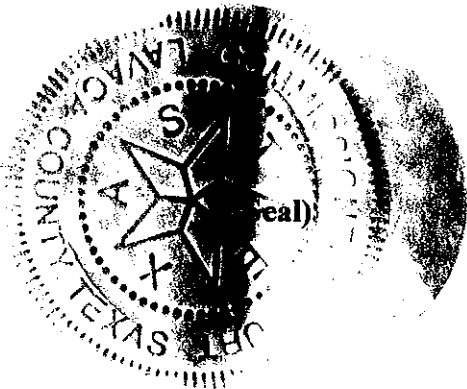
ATTEST:



\_\_\_\_\_, County Clerk

Elizabeth A. Kouba

by , Deputy Clerk



THE STATE OF TEXAS )(  
 COUNTY OF LAVACA )(  
 .

**Regular Meeting July 17, 2018**

The Lavaca County Commissioners' Court met in a Regular Called Meeting on Tuesday, July 17, 2018, at 10:00 A. M. in the Lavaca County Commissioners' Courtroom, 1<sup>st</sup> Floor, Hallettsville, Texas.

**Present:**

County Judge Tramer J. Woytek  
 Ronald Berckenhoff, Commissioner Pct. 2  
 R.W. Brown, Commissioner Pct. 3  
 Dennis W. Kocian, Commissioner Pct. 4  
 Elizabeth A. Kouba, County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

**Roll Call:**

All members of the Court were present with the exception of Edward Pustka, Commissioner Pct. 1.

The meeting was called to order by County Judge Tramer J. Woytek, followed by the Pledge of Allegiance and the Pledge to the Texas Flag by Commissioner R.W. Brown.

**Discussion and/or Action Agenda:**

**1. Appointment of Salary Grievance Committee. (County Judge)**

Moved by Judge Tramer J. Woytek, seconded by Commissioner R.W. Brown.

"I put that in the form of a motion to appoint the Salary Grievance Committee made up of the statutory members and public members that were just selected."

Per LGC 152.015 names were drawn by Judge Tramer J. Woytek to make up the three public Grievance Committee members along with three alternates.

**Committee Members drawn are:**

Carrie Frank  
 Lori Beth Molina  
 Michael R. Becker

**Alternate Committee Members are:**

Jennifer Koncaba  
 Ronald A. Henke  
 Keith A. Orsak

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R.W. Brown, Commissioner Pct. 3         | YES |
| Dennis W. Kocian, Commissioner Pct. 4   | YES |

**Motion Carried**

**Court Order: 17417**

**2. Per LGC 111.0108 Certification of Unbudgeted Revenue: 100-4000-8700 FEMA Reimbursement – Emergency Evac Hurricane Harvey - \$37,288.68. (Auditor)**

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner R.W. Brown.

“I make a motion to accept Per LGC 111.0108 Certification of Unbudgeted Revenue: 100-4000-8700 FEMA Reimbursement – Emergency Evac Hurricane Harvey - \$37,288.68.”

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R.W. Brown, Commissioner Pct. 3         | YES |
| Dennis W. Kocian, Commissioner Pct.4    | YES |

**Motion Carried**

**Court Order: 17418**

**3. Accept FY2019 Statement of Discretionary Grand Award – Grant Number 212-19-D02 in the amount of \$170,475.00 and authorize County Judge to sign Grant Award. (County Judge)**

Moved by Judge Tramer J. Woytek, seconded by Commissioner R.W. Brown.

“I put that in the form of a motion.”

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R.W. Brown, Commissioner Pct. 3         | YES |
| Dennis W. Kocian, Commissioner Pct.4    | YES |

**Motion Carried**

**Court Order: 17419**

**4. Tax Assessor Collector request to approve revised job description for Deputy Clerk – Tax Department from Grade 3 to Grade 4, effective July 16, 2018. (Tax Assessor)**

Moved by Commissioner R.W. Brown, seconded by Commissioner Dennis W. Kocian.

“I move that we approve Tax Assessor Collector request to approve revised job description for Deputy Clerk – Administrative Assistant from Grade 3 to Grade 4, effective July 16, 2018.”

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R. W. Brown, Commissioner Pct. 3        | YES |
| Dennis W. Kocian, Commissioner Pct.4    | YES |

**Motion Carried**

**Court Order: 17420**

**5. Tax Assessor Collector request to approve revised job description for Deputy Clerk – Administrative Assistant from Grade 3 to Grade 4, effective July 16, 2018. (Tax Assessor)**

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner R. W. Brown.

“I make a motion to approve the request for the revised job description for Deputy Clerk – Administrative Assistant from Grade 3 to Grade 4, effective July 16, 2018.”

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R. W. Brown, Commissioner Pct. 3        | YES |
| Dennis W. Kocian, Commissioner Pct.4    | YES |

**Motion Carried**

**Court Order: 17421**

**6. Hire Mary Jo Christ as Deputy Clerk – Ad Valorem Tax Collections, Grade 4 Minimum Quartile, \$28,691.00, effective July 16, 2018. (Tax Assessor)**

Moved by Judge Tramer J. Woytek, seconded by Commissioner R. W. Brown.

“I put that in the form of a motion.”

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R. W. Brown, Commissioner Pct. 3        | YES |
| Dennis W. Kocian, Commissioner Pct.4    | YES |

**Motion Carried**

**Court Order: 17422**

**7. Personnel changes in the Tax Assessor Collector’s Office effective July 16, 2018 as follows:**

- a. Shirley Hollas moved to Grade 5, Midpoint \$34,777.00 (moved to position vacated by Agnes Greer);
- b. Melissa Holub moved to Grade 4, 2<sup>nd</sup> Quartile \$30,430.00 (additional duties; certificates earned for property tax courses);

- c. Carol Rogers moved to Grade 4, 2<sup>nd</sup> Quartile \$30,430.00 (additional duties; certificates earned for property tax courses). (Tax Assessor)

Moved by Judge Tramer J. Woytek, seconded by Commissioner R.W. Brown.

"I put that in the form of a motion."

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R.W. Brown, Commissioner Pct. 3         | YES |
| Dennis W. Kocian, Commissioner Pct.4    | YES |

**Motion Carried**  
**Court Order: 17423**

**Consent Agenda:**

8. Minutes from Regular Meeting on July 9, 2018.

9. H.W. (Bill) Angel granting Lavaca County Precinct #2 permission to enter property along LCR #247A for the purpose of removing two trees hanging over roadway.

10. Claims and/or Payroll.

11. Budget Amendments, if any

NO DOCUMENT WAS SUBMITTED TO THE MINUTES OF THE COURT.

**Approved.**

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Dennis W. Kocian.

"I make a motion to approve the consent agenda."

|   |     |
|---|-----|
| County Judge Tramer J. Woytek           | YES |
| Ronald Berckenhoff, Commissioner Pct. 2 | YES |
| R.W. Brown, Commissioner Pct. 3         | YES |
| Dennis W. Kocian, Commissioner Pct.4    | YES |

**Motion Carried**  
**Court Order: 17424**

**Court members signing of paperwork related to items above.**  
**Adjournment by Presiding Officer at 10:15 A.M.**

Signature Roster

Attendance at Commissioner's Court Meeting

July 17, 2018  
Regular Called

Sign Here

Print Name Here

|    | Sign Here               | Print Name Here |
|----|-------------------------|-----------------|
| 1  | <i>Deborah A. Swark</i> | Deborah A Swark |
| 2  | <i>Shana K Opela</i>    | Shana K Opela   |
| 3  | <i>Karen Bludau</i>     | Karen Bludau    |
| 4  | <i>Jim Appert</i>       | Jim Appert      |
| 5  | <i>Dana Johnson</i>     | Dana Johnson    |
| 6  | <i>Audrey Barrera</i>   | Audrey Barrera  |
| 7  |                         |                 |
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Signature Roster



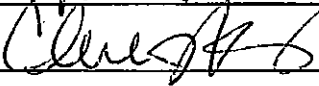
Attendance at Commissioner's Court Meeting

July 17, 2018

Regular Called

Sign Here

Print Name Here

|    | Sign Here   | Print Name Here |
|----|---|-----------------|
| 1  |  | Dirk Moore      |
| 2  |  | Rebeca Perez    |
| 3  |  | Cleve Handlung  |
| 4  |   |                 |
| 5  |   |                 |
| 6  |   |                 |
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Minutes of Elizabeth A. Kouba, County Clerk, Lavaca County

I, Elizabeth A. Kouba, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on July 17, 2018.



ATTEST

Elizabeth A. Kouba, County Clerk  
& Ex-Officio Clerk of  
Commissioners' Court of  
Lavaca County, Texas

Signed this 18 day of July, 2018  
Elizabeth A. Kouba, County Clerk  
Elizabeth A. Kouba