

19320

# County of Lavaca



OFFICE OF THE

COUNTY JUDGE

## REQUEST TO BE PLACED ON THE LAVACA COUNTY COMMISSIONERS' COURT AGENDA

DATE OF COMMISSIONERS' COURT MEETING: Aug 26, 2024

This form, along with any related information that needs to be included in the Commissioners Court agenda packet, is to be submitted to the County Judge's office, no later than 2 p.m. on WEDNESDAY prior to the Commissioners Court date. Commissioners Court will meet on the second and fourth Mondays of each month. All contracts should be submitted after the county attorney's review and approval.

[Redacted]. The request form and all accompanying paperwork may be submitted in hard copy or electronically.

All agenda item requests must be signed by the county judge or by one of the commissioners.

=====

Agenda Item Request:

Commissioners Court Regular Called Meeting Minutes for August 12, 2024

Judge/Commissioner Approval for Inclusion on Agenda:

\_\_\_\_\_  
Judge/Commissioner Signature

\_\_\_\_\_  
Date

Date of Request: \_\_\_\_\_

Action  Consent

Name of Person Making Request: Barbara K. Steffek, County Clerk

Will anyone else be addressing this item?  Yes  No

If so, who? \_\_\_\_\_

Additional Instructions:

19320

STATEMENT OF APPROVAL

THE STATE OF TEXAS ]  
COUNTY OF LAVACA ]

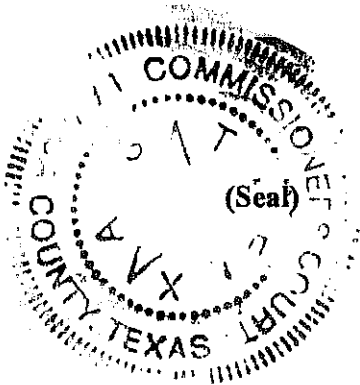
We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated August 12, 2024, 2024 are this day approved as submitted.

Signed this the 26<sup>th</sup> day of August, 2024, A.D.

Keith Mudd, County Judge  
Keith Mudd

ATTEST:

Barbara K. Steffek, County Clerk  
Barbara K. Steffek



THE STATE OF TEXAS )(
COUNTY OF LAVACA )(

Regular Meeting Monday, August 12, 2024

Lavaca County Commissioners' Court met in a Regular Called Meeting on Monday, August 12, 2024 at 10:00 AM, in the Lavaca County Commissioners' Courtroom, 1st Floor, in Hallettsville, Texas,

Present:

- Keith Mudd, County Judge
Edward Pustka, Commissioner Pct. 1
Wayne Faircloth, Commissioner Pct. 2
Kenny W. Siegel, Commissioner Pct. 3
Dennis W. Kocian, Commissioner Pct. 4
Barbara K. Steffek, Lavaca County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

Confirm Quorum with Roll Call (please turn off cell phones and sign in)

All members of the court were present.

Call to Order and Welcome

The meeting was called to order by County Judge Keith Mudd.

Invocation, Pledge of Allegiance and Pledge to the Texas Flag by Judge Keith Mudd.

Discussion and/or action agenda:

1. Announcements.

No announcements were made.

2. Discuss and/or approve moving the September 9, 2024 Commissioners Court Date to Tuesday, September 10, 2024. (Judge)

Judge called for a motion to approve agenda item.

"So moved."

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

Table with 2 columns: Name and YES/NO response. Rows include County Judge Keith Mudd, Edward Pustka, Wayne Faircloth, Kenny W. Siegel, and Dennis W. Kocian, all with YES responses.

Motion Carried

Court Order: 19284

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

**3. Discuss and/or approve Certificate of Exemption from Subdivision Requirements for Mark Shimek. (Pct.2)**  
*Commissioner Wayne Faircloth spoke on this agenda item.*

"I move that we accept this item."

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order:19285**

**4. Discuss and/or approve Certificate of Exemption from Subdivision Requirements for Patricia & John Bemrose. (Pct.2)**

*Commissioner Wayne Faircloth spoke on this agenda item.*

"I move that we accept this item."

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19286**

**5. Discuss and/or approve appointing a Veteran's Service Officer. (Judge)**

*Steven Greenwell, Chairman of Veteran's Service Office Committee spoke on this agenda item.*

*JoAnn Reeves, newly appointed Veteran's Service Office spoke on this agenda item.*

"I recommend we approve appointing JoAnn Reeves as our new Veteran's Service Officer."

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19287**

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

**6. Present 2024 Certified Values for Lavaca County/Farm to Market Road. (Tax Assessor-Collector)**

*Deborah A. Sevcik, Tax Assessor-Collector spoke on this agenda item.*

*Judge called for a motion to approve this agenda item.*

“So moved.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19288**

**7. Present 2024 No New Revenue Tax Rate and Voter Approval Tax Rate. (Tax Assessor-Collector)**

*Deborah A. Sevcik, Tax Assessor-Collector spoke on this agenda item.*

*Judge called for a motion to approve this agenda item.*

“So moved.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19289**

**8. Discuss and/or propose Tax Rate and set Meeting/Public Hearing date. (Tax Assessor-Collector)**

*Judge spoke on this agenda item.*

“I propose that we keep the rate the same with County Rates at .4137, FMR Rate at .0995, to keep the Total Tax Rate at .5132 this FY.”

Moved by County Judge Keith Mudd, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19290**

**Show of hands reflected a 5/0 vote**

**9. Discuss and/or approve 2025 Texas Department of Motor Vehicles Imposition of Optional fees. (Tax Assessor-Collector)**

*Deborah A. Sevcik, Tax Assessor-Collector spoke on this agenda item.*

“I would like to make a motion to approve the 2025 Texas Department of Motor Vehicles Imposition of Optional fees and keep it the same at \$10.00.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faireloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19291**

**10. Award Lavaca County Farm Grazing Lease Bid. (Commissioners Court)**

“I make a motion that we approve the award for the Lavaca County Farm Grazing Lease Bid to Macklin Johnson.”

Moved by County Judge Keith Mudd, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faireloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19292**

**11. Discuss and/or approve Hallettsville 4A Manufacturing Development Corporation granting the advertising and marketing funds to High Hill Distillery. (Judge)**

*Judge spoke on this agenda item.*

*Judge called for a motion to approve this agenda item.*

“So moved.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19293**

**12. Discuss and/or approve plan for collecting the Records Management and Preservation Fee for filing documents in the office of the County Clerk.** (County Clerk)

*Judge called for a motion to table this item. Item was intended to be on the August 26<sup>th</sup> agenda.*

“So moved.”

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19294**

**13. Discuss and/or approve FY 24 TIDC Formula Grant Statement of Grant Award in the amount of \$22,285.** (Auditor)

*Shana Opela, Auditor spoke on this agenda item.*

*Judge called for a motion to approve this agenda item.*

“So moved.”

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19295**

**14. Discuss and/or approve 2025 Sheriff and Constables Fees.** (Commissioners Court)

*Judge spoke on this agenda item. All Constables and the Sheriff's office agreed on keeping the fees the same.*

*Judge called for a motion to approve keeping the fees the same.*

“So moved.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19296**

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

**15. Discuss and/or approve the purchase of a 2024 F-150 4X4 Super Crew Truck for the Office of Emergency Management.** (Judge)

*Judge called for a motion to approve this agenda item.*

“Yes.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19297**

**16. Discuss and/or approve contracting Volkert, Inc for Engineering Services for Pct. 3 to include LCR #348, 177 Bridge.** (Pct.3)

*Judge spoke on this agenda item.*

*Judge called for a motion to table this agenda item.*

“So moved.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19298**

**17. Discuss and/or approve Lavaca County's Order of Election for November 5, 2024.** (Election Administrator)

“Your Honor, I move that we approve item number 17, Lavaca County’s Order of Election for November 5, 2024.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19299**



**18. Discuss and/or approve Sales Order Agreement between ES&S Election and Lavaca County Election department for the purchase of Express Poll System including Tablet, Flip Stand, Mobile Device Management, and Express Poll Software Application- Version 7.2.6.3. (Election Administrator)**

*Judge spoke on this agenda item.*

*Judge called for a motion to approve this agenda item.*

“So moved.”

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19300**

**19. Discuss and/or approve Sales Order Agreement between ES&S Election and Lavaca County Election department for the purchase of Express Vote BMD with Internal Backup Battery, ADA Keypad, Headphones, Power Supply with AC Cord, and one (1) Standard 4GB Memory Device- Version 6.1.1.0. (Election Administrator)**

“I move that we approve the Sales Order Agreement.”

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19301**

**20. Discuss and/or approve to increase the Pauper’s Cremation Fund. (Judge)**

*Judge spoke on this agenda item. The amount paid per cremation will increase to from \$1,000 to \$1,500.*

*Judge called for a motion to approve this agenda item.*

“So moved.”

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19302**

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

County Judge Keith Mudd called for a motion to approve the Consent Agenda

“Yes.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19303**

**Consent Agenda:**

21. Meeting Minutes of the Commissioners Court Regular Called Meeting July 22, 2024.
22. Special Road Use Agreement between Baytex Energy and Lavaca County Precinct 2 to include LCR #261, 258.
23. Special Road Use Agreement between Matrix Petroleum and Lavaca County Precinct 2 to include LCR #267, 269.
24. Application for Temporary Waterline Permit between Qwik Pipe Inc. and Precinct 2, to include LCR #284,283.
25. Certificate of Completion for Larry W. Hlavac for successfully completing 40 hours of Continuing Education for Constables.
26. Certificate of Completion for Kenny W. Siegel for successfully completing 10 hours of training during the South Texas County Judges & Commissioners Annual Conference.
27. Sign the revised/approved Oil & Gas Lease between Lavaca County and Matrix Petroleum.
28. Certificate of Appointment for a Lavaca County Healthy Authority.
29. Monthly Treasurer’s Report
30. Monthly Auditor’s Report
31. Tax Assessor-Collector Report as per Section 31.10 of the Property Tax Code
32. Claims and/or Payroll.
33. Budget Amendments, if any.
34. County Officials Report.
  - Charles Greive, Constable Pct. #2 Process Service Report, June 2024
  - Kerry L. Peterson, Constable Pct. #4 Process Service Report, July 2024
  - James Foster, JP PCT #1 Money Distribution Report, July 2024
  - Travis Hill, JP PCT #2 Money Distribution Report, July 2024
  - Lori Wenske, District Clerk, Money Distribution Report, June 2024
  - Barbara K. Steffek, County Clerk, LGS & Tyler Total Collections Report, June & July 2024
  - Shana R. Opela, County Auditor’s Monthly Report, July 2024
  - Deborah A. Sevcik, Tax Assessor-Collector Report, June 2024
35. Claims and/or Payroll.
36. Budget Amendments, if any.

**Court members signing of paperwork related to items above.**

County Judge Keith Mudd called for a motion to adjourn.

“So moved”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 19304**

**Adjournment by Presiding Officer at 10:50AM**

**COMMISSIONERS' COURT OF**

**LAVACA COUNTY, TEXAS**



# Signature Roster

Attendance at Commissioners Court Regular Called Meeting  
August 12, 2024

Sign Here	Print Name Here
1	Steven Greenwell
2	JOANN REEVES
3	Barbara Steffek
4	Sandra Hoelker
5	TAMMY KOETH
6	Sandra Hoelker
7	James Reeves
8	Deborah A Sercik
9	Doug Kubicek
10	Bob MacFarland
11	Danny Warren
12	James F. Farmer
13	LARRY SPOCK
14	MARILYN THIBODEAUX
15	Mary Ann Parliska
17	Aileen Peck
18	Larry Kupka
19	Berry Fournier
20	
21	JAMES A. TOUSEK
22	Mackin K Johnson
23 Capt CAPT	CAPT. EUGENE KUBICEK



Signature Roster

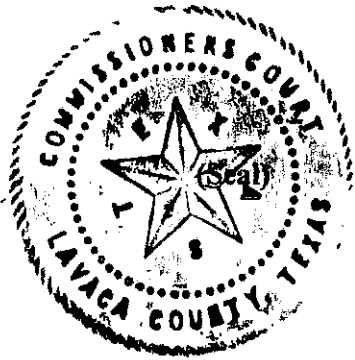
Attendance at Commissioners Court Regular Called Meeting

August 12, 2024

24	Merriam Kubara VFu Aux	Merriam Kubara
25	Pat Steffek	Pat Steffek
26	Cheryl Thompson-Draeger	Cheryl Thompson-Draeger
27	Hallie Hall	Hallie Hall
28	Kerry L. Peterson	Kerry L. Peterson
29	Jean Wheelis	Jean Wheelis
30	JAMES FOSTER	JAMES FOSTER
31	EVAN SZWARC	EVAN SZWARC
32	JIMMY APPELT	JIMMY APPELT
33	Deborah A Sercik	Deborah A Sercik
34	JAMIS RICHARDSON	JAMIS RICHARDSON
35	DAVID R. PETERS	DAVID R. PETERS
36	JR PETERS	JR PETERS
37	FRANK FISHER	FRANK FISHER
38	TAMMY KOERTH	TAMMY KOERTH
39	DON JONES	DON JONES
40	CORNELIA JONES	CORNELIA JONES
41	Chelsea Steffek	Chelsea Steffek
42	Charlotte Alger VSO	Charlotte Alger VSO
43	Lorena Kanak	Lorena Kanak
44	Bobby Harbeck	Bobby Harbeck
45	Riz E. Waseh	Riz E. Waseh
	Frank Munschke	Frank Munschke
	Maria Munschke	Maria Munschke

**Minutes of Barbara K. Steffek, County Clerk, Lavaca County:**

I, Barbara K. Steffek, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on August 12, 2024.



ATTEST

Barbara K. Steffek, County Clerk  
& Ex-Officio Clerk of  
Commissioners' Court of  
Lavaca County, Texas

Signed this 13<sup>th</sup> day of August, 2024

Barbara K. Steffek, County Clerk  
Barbara K. Steffek