

19740

STATEMENT OF APPROVAL

THE STATE OF TEXAS]

COUNTY OF LAVACA]

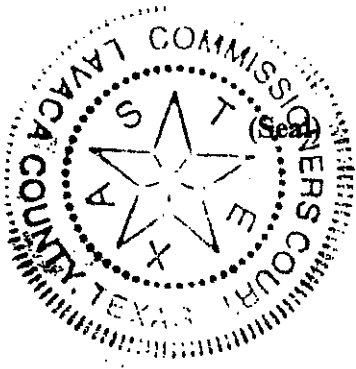
We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated May 13th, 2024 are this day approved as submitted.

Signed this the 29th day of May, 2024, A.D.

Keith Mudd, County Judge
Keith Mudd

ATTEST:

Barbara K. Steffek, County Clerk
Barbara K. Steffek



THE STATE OF TEXAS)(
COUNTY OF LAVACA)(

Regular Meeting Monday, May 13, 2024

Lavaca County Commissioners' Court met in a Regular Called Meeting on Monday, May 13, 2024 at 10:00 AM, in the Lavaca County Commissioners' Courtroom, 1st Floor, in Hallettsville, Texas,

Present:

- Keith Mudd, County Judge
- Edward Pustka, Commissioner Pct. 1
- Wayne Faircloth, Commissioner Pct. 2
- Kenny W. Siegel, Commissioner Pct. 3
- Dennis W. Kocian, Commissioner Pct. 4
- Barbara K. Steffek, Lavaca County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

Confirm Quorum with Roll Call

All members of the court were present.

Call to Order and Welcome

The meeting was called to order by County Judge Keith Mudd.

Invocation, Pledge of Allegiance and Pledge to the Texas Flag by Judge Keith Mudd.

Discussion and/or action agenda:

1. Announcements.

Upcoming Elections starting with Early Voting on May the 20th and Election Day will be May the 28th.

Commissioner's Court next meeting May 29th at 10:00AM.

Judge Congratulated Sacred Heart Girls Softball Team along with St. Paul Boys Baseball Team for winning State.

No Motion was made.

- 2. Discuss and/or approve Sweet Home Volunteer Fire Department's Road Closure request for the Annual Fire Fest May 17th 4:00 PM to May 18th 8:00 PM to include the following roads: LCR 391E, LCR 378A, LCR 391, LCR 391F, LCR 398A. (Pct.3)

Commissioner Kenny W. Siegel spoke on this agenda item.

"I make a motion to approve Sweet Home Volunteer Fire Department's Road Closure request for the Annual Fire Fest May 17th 4:00 PM to May 18th 8:00 PM to include the following roads: LCR 391E, LCR 378A, LCR 391, LCR 391F and LCR 398A."

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried
Court Order: 19213

- 3. Discuss and/or approve changing a yield sign to a stop sign at the intersection of County Road 356 & County Road 355A, also adding a speed bump on County Road 355A. (Pct.3)

Commissioner Kenny W. Siegel spoke on this agenda item.

"I'd like to make a motion to approve changing a yield sign to a stop sign at the intersection of County Road 356 & County Road 355A, and also adding a speed bump on the County Road 355A and for the record that would be the North side of 355A."

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried
Court Order: 19214

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

- 4. Discuss and/or approve Order Authorizing Memorial Day Fireworks Sale. (Judge)

"I make a motion that we approve the Order Authorizing Memorial Day Fireworks Sale."

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried
Court Order: 19215

5. Acknowledge the 2024 Tobacco Settlement Distribution Program proceeds to Lavaca County. (Judge)

Judge called for a motion to approve this agenda item.

“Yes.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19216

6. Discuss and/or approve mandatory employee direct deposit for payroll processing. (Auditor)

The remaining employees are expected to make these changes in the next two weeks.

“I make a motion to approve the mandatory employee direct deposit for payroll processing.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19217

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

7. Acknowledge the Lavaca County Election’s Department participating in the Democracy Live DOD FVAP Ease 4.0 Grant led by the Grimes County Election’s Office. (Election Administrator)

Tenia Hudson, Election Administrator spoke on this agenda item.

Judge called for a motion to approve.

“So moved.”

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19218

8. Discuss and/or approve Division Order between Baytex Energy and Lavaca County (McRib B 2H, McRib C 3H). (Judge)

"I make a motion that we approve the Division Order between Baytex Energy and Lavaca County (McRib B 2H, McRib C 3H)."

Moved by Commissioner Wayne Faircloth, seconded by Commissioner Edward Pustka.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19219

9. Proclamation declaring May 19-25, 2024 as Lavaca County EMS Week. (EMS Director)

Judge read proclamation. Michael Furrh, spoke and stated that he had the newest Ambulance outside the Courthouse and if anyone was interested, he would go over a few things and answer questions.

Judge called for a motion to approve.

"So moved."

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Kenny W. Siegel.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19220

10. Discuss and/or approve LCRA Electric Transmission Line Project proposing to convert 2.7 miles of existing 12.5-kV electric distribution line, to a new single circuit from the existing Hallettsville Substation near the intersection of CR 166 and US HWY 77. (Judge)

Judge called for a motion to approve.

"So moved."

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19221

11. Declare Items on Exhibit A as surplus property. (Pct.1)

Edward Pustka, Commissioner Pct. 1 spoke on this agenda item.

“I would like to move that we Declare Items on Exhibit A as surplus property.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19222

12. Discuss and/or approve County Road Plan and Paving Agreement. (Judge)

All 4 Commissioners spoke on this agenda item along with Shana Opela, County Auditor. It was Agreed upon to have a draft MOU (Memorandum of understanding) by May 29th.

No Motion was made.

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

13. Discuss 2024-2025 budget planning process, key dates and timeline. (Judge)

Judge announced these tentative dates for the Budget, Subject to change.

May 9th- Budget Worksheets are available.

June 12th- Deadline to turn in Budget worksheets.

July 15th- Budget Workshop Meeting (Go over proposed Budget for each department)

July 31st- Budget to be posted online.

August 12th- Tax Assessor to present Certified Values and present Unlimited revenue and Voter approved Rates.

August 26th- Approved Budget.

No Motion was made.

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

14. Discuss and/or approve Policy on Vacation Leave:

- **Employees are eligible to take vacation leave benefits after 6 months of continuous service and 40 hours have been credited to employee's accrual balance. (Pct.3)**

"I make a motion to approve the Policy on Vacation Leave, Employees are eligible to take vacation leave benefits after 6 months of continuous service and 40 hours have been credited to employee's accrual balance."

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Dennis W. Kocian.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19223

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

County Judge Keith Mudd called for a motion to approve the Consent Agenda

"So moved."

Moved by Commissioner Kenny W. Siegel, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19224

Consent Agenda:

15. Meeting Minutes of the Commissioners Court Regular Called Meeting April 22, 2024.

16. Monthly Treasurer's Report.

17. Monthly Auditor's Report.

18. Tax Assessor-Collector Report as per Section 31.10 of the Property Tax Code.

19. County Officials Report.

- Larry Hlavac, Constable Pct. #3 Process Service Report, April 2024
- Kerry L. Peterson, Constable Pct. #4 Process Service Report, April 2024
- Kyle Denney, County Attorney, Hot Check Collection & Trust Fund Report, Feb & March 2024
- Lori Wenske, District Clerk, Money Distribution Report, March 2024
- Barbara K. Steffek, County Clerk, LGS & Tyler Total Collections Report, March & April 2024
- Shana R. Opela, County Auditor's Monthly Report, April 2024
- Deborah A. Sevcik, Tax Assessor-Collector Report, April 2024

20. Claims and/or Payroll.

21. Budget Amendments, if any.

Court members signing of paperwork related to items above.

County Judge Keith Mudd called for a motion to adjourn.

“Yes.”

Moved by Commissioner Edward Pustka, seconded by Commissioner Wayne Faircloth.

County Judge Keith Mudd	YES
Edward Pustka, Commissioner Pct. 1	YES
Wayne Faircloth, Commissioner Pct. 2	YES
Kenny W. Siegel, Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 19225

Adjournment by Presiding Officer at 10:45 AM.

**COMMISSIONERS' COURT OF
LAVACA COUNTY, TEXAS**



Signature Roster

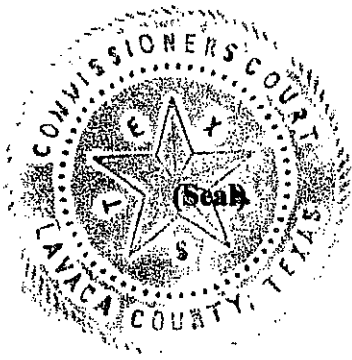
Attendance at Commissioners Court Regular Called Meeting

May 13, 2024

Sign Here	Print Name Here
1 Doug Kubicek	Doug Kubicek
2 <i>[Signature]</i>	GREZ MURRAY
3 <i>[Signature]</i>	Shana Opela
4 <i>[Signature]</i>	JAMES FOSTER
5 <i>[Signature]</i>	Jean Wheelis
6 <i>[Signature]</i>	Jimmy Appalt
7 <i>[Signature]</i>	Lorena Kanak
8 <i>[Signature]</i>	Tommy Koritt
9 <i>[Signature]</i>	JR PETERS
10 <i>[Signature]</i>	TENIA HUDSON
11 <i>[Signature]</i>	BRANDY G. STUCKEY
12 <i>[Signature]</i>	Deborah A Sevcik
13 <i>[Signature]</i>	Kerry C. Peterson
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Minutes of Barbara K. Steffek, County Clerk, Lavaca County:

I, Barbara K. Steffek, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on May 13, 2024.



ATTEST

Barbara K. Steffek, County Clerk
& Ex-Officio Clerk of
Commissioners' Court of
Lavaca County, Texas

Signed this 14th day of May, 2024

Barbara K. Steffek, County Clerk
Barbara K. Steffek