

**HONORABLE BARBARA K. STEFFEK  
LAVACA COUNTY CLERK**

**PROBATE FILING FEE SCHEDULE  
REVISED 1/1/2024**

**ORIGINAL PROBATE & GUARDIANSHIP PROCEEDINGS:**

Local Consolidated Probate/Guardianship Filing Fee	Local Government Code §135.102(a)(1)	\$223.00
State Consolidated Probate/Guardianship Filing Fee	Local Government Code §133.151(a)(1)	\$137.00
<b>Total Filing Fee with Posted Citation</b>		<b>\$360.00</b>

**Plus:**

Issuance of each citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff's Fee -- Each Posted Citation	Local Government Code §118.131	\$60.00
Sheriff's Fee -- Each Personal or Publication Service	Local Government Code §118.131	\$100.00
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00

**ANY ACTION OTHER THAN AN ORIGINAL ACTION: (ANY COUNTERCLAIM, CROSS-ACTION, INTERPLEADER, INTERVENTION, THIRD-PARTY ACTION, CONTEST, ADVERSE PROBATE ACTION, MOTION FOR NEW TRIAL OR AN APPEAL)**

Local Consolidated Probate/Guardianship Filing Fee	Local Government Code §135.102(a)(2)	\$75.00
State Consolidated Probate/Guardianship Filing Fee	Local Government Code §133.151(a)(2)	\$45.00
<b>Total</b>		<b>\$120.00</b>

**Plus:**

Issuance of each citation	Local Government Code §118.052(3)(A)	\$8.00
Sheriff's Fee -- Each Posted Citation	Local Government Code §118.131	\$60.00
Sheriff's Fee -- Each Personal or Publication Service	Local Government Code §118.131	\$100.00
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00

**APPLICATION FOR SALE OF PROPERTY (REAL OR PERSONAL):**

County Clerk Filing Fee	Local Government Code §118.052(2)(A)(v)	\$25.00
County Clerk -- Issuance of Citation	Local Government Code §118.052(3)(A)	\$8.00
County Judge's Fee -- Order Signed	Local Government Code §118.101	\$2.00
Sheriff Fee -- Posting of Citation	Local Government Code §118.131	\$60.00
<b>Total</b>		<b>\$95.00</b>

**ANNUAL ACCOUNT:**

County Clerk Filing Fee	Local Government Code §118.052(2)(A)(iv)	\$25.00
County Judge's Fee -- Order Signed	Local Government Code §118.101	\$2.00
<b>Total</b>		<b>\$27.00</b>

**ANNUAL/FINAL REPORT OR GUARDIAN:**

County Clerk Filing Fee	Local Government Code §118.052(2)(A)(vi)	\$10.00
County Judge's Fee -- Order Signed	Local Government Code §118.101	\$2.00
<b>Total</b>		<b>\$12.00</b>

<b>FINAL ACCOUNT/CLOSING OF ESTATE:</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(iv)	\$25.00
County Clerk -- Issuance of Citation	Local Government Code §118.052(3)(A)	\$8.00
County Judge's Fee -- Order Signed	Local Government Code §118.101	\$2.00
Sheriff Fee -- Posting of Citation	Local Government Code §118.131	\$60.00
<b>Total</b>		<b>\$95.00</b>
<b>CLAIM AGAINST ESTATE</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(B)	\$10.00
<b>INVENTORY (AFTER 90TH DAY AFTER QUALIFICATION DATE):</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(A)(i)	\$25.00
County Judge's Fee -- Any Order Signed	Local Government Code §118.101	\$2.00
<b>Total</b>		<b>\$27.00</b>
<b>MISCELLANEOUS FILINGS (AFTER FILING THE ORDER APPROVING INVENTORY &amp; APPRAISEMENT OR AFTER 120TH DAY AFTER INITIAL FILING OF THE ACTION, WHICHEVER OCCURS FIRST, IF MORE THAN 25 PAGES)</b>		
County Clerk Filing Fee	Local Government Code §118.052(2)(B)(vii)	\$25.00
County Judge's Fee -- Order Signed	Local Government Code §118.101	\$2.00
<b>Total</b>		<b>\$27.00</b>
<b>WILLS FOR SAFEKEEPING:</b>		
County Clerk Filing Fee	Local Government Code §118.052(3)(E)	\$5.00
<b>MISCELLANEOUS FEES:</b>		
<b><i>Administering Oath</i></b>		
Administer Oath (Executor, Administrator, Guardian)	Local Government Code §118.052(2)(A)(iii)	\$2.00
<b><i>Approving Bond</i></b>		
Approving and recording a bond	Local Government Code §118.052(2)(A)(ii)	\$5.00
<b><i>Authenticated Copies of Probate Proceedings</i></b>		
Copy Fee (Per Page)	Local Government Code §118.052(3)(B)(ii)	\$1.00
Certification Fee	Local Government Code §118.052(3)(B)(i)	\$5.00
<b><i>Certified Copies of Probate Proceedings</i></b>		
Copy Fee (Per Page or Part of a Page)	Local Government Code §118.052(3)(B)	\$1.00
Certification Fee	Local Government Code §118.052(3)(B)	\$5.00
<b><i>Copy Fees</i></b>		
Non-certified Copy Fee - Printed on Paper (Per Page or Part of Page)	Local Government Code §118.052(3)(C)(i)	\$1.00
Non-certified Copy Fee - Paper Converted to Electronic Format (Per Page or Part of Page)	Local Government Code §118.052(3)(C)(ii)	\$1.00
Non-certified Copy Fee - Electronic Copy of an Electronic Document	Local Government Code §118.052(3)(C)(iii)(a&b)	Each document up to 10 pages in length is \$1.00; Each page or part of a page over 10 pages is \$0.10

<b>County Judge's Signature Fee</b>		
Judge's Fee - Order Signed	Local Government Code §118.101	\$2.00
<b>Issuing Document</b>		
Issuing Document and One Copy	Local Government Code §118.052(3)	\$8.00
<b>Issuance of Letters</b>		
Issuance of Letters of Testamentary, Administration, Guardianship or Abstract of Judgment	Local Government Code §118.052(3)(D)	\$2.00
<b>Preparation of Clerk's Record</b>		
Preparation of Clerk's Record on Appeal (Per Page or Part of a Page)	Local Government Code §118.052(3)(I)	\$1.00
<b>Preparation of Clerk's Record of Transfer</b>		
Copy Fee - Electronic Copy of an Electronic Case	Local Government Code §118.052(3)(C)(ii)(iii)	Each page or part of a page of a case record up to 10pages in length is \$1.00; Each page or part of a page of a case record over 10 pages is \$0.10
Clerk's Transfer Certificate and Index	Local Government Code §118.052(2)(C)(i)	\$5.00
<b>Private Professional Guardian Registration</b>		
Clerk's Fee	Estates Code §1104.303(b)(2)	\$40.00
<b>Search Fee</b>		
Search fee - (when a cause number is not provided)	Local Government Code 118.052(3)(G)	\$5.00
<b>LAVACA COUNTY SHERIFF'S FEES:</b>		
Personal Service	Local Government Code §118.131	\$100.00
Posting Citation	Local Government Code §118.131	\$60.00
Service by Publication	Local Government Code §118.131	\$100.00
Service by Mail	Local Government Code §118.131	\$100.00