

THE STATE OF TEXAS)(

COUNTY OF LAVACA)(

The Lavaca County Commissioners' Court met in a Regular Called Meeting on Monday, February 22, 2016 at 10:00 A. M. in the Lavaca County Commissioners' Courtroom, 1st Floor, in Hallettsville, Texas with Judge Tramer J. Woytek presiding and with Commissioner Edward Pustka, Pct. 1, Commissioner R. W. Brown, Pct. 3, and Commissioner Dennis W. Kocian, Pct. 4 being present and Commissioner Ronald Berckenhoff, Pct. 2 being absent. Others in attendance were: Alton E. Brown Sr., Micah Harmon, Shana R. Opela, Ashley Mraz, Dana Johnson, Charles Greive, Matthew T. Wilson, Paula P. Walker, Lisa Lowe, Sherry T. Henke, Karen Bludau and Elizabeth A. Kouba.

The meeting was called to order by Judge Tramer J. Woytek followed by the Pledge of Allegiance and Pledge to the Texas Flag by Commissioner Kocian.

Under Public Communications, Elizabeth A. Kouba, Lavaca County Clerk, thanked the court for the back parking lot at the Annex. Judge Tramer J. Woytek also announced that the Annex back parking lot will be closed Thursday, all day, for striping.

1. Appoint Becky Janak as a board member for the Golden Crescent Regional Health & Human Services Advisory Committee. (County Judge)

Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner Edward Pustka, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to appoint Becky Janak as a board member for the Golden Crescent Regional Health & Human Services Advisory Committee.

****NO DOCUMENT WAS SUBMITTED TO THE MINUTES OF THE COURT****

2. Lavaca County Archives grand opening and ribbon cutting Monday, February 29, 2016 at 10:00 AM located at the Lavaca County Courthouse Annex, 406 N. Texana, Hallettsville, Texas. (Records Mgmt.)

****NO COURT ACTION****

****NO DOCUMENT WAS SUBMITTED TO THE MINUTES OF THE COURT****

3. Approve the following items for the Records Archive:

- a. **Days and Hours of operation: Monday through Wednesday 9:00 AM to 4:00 PM (closed 12-1 for lunch);**
- b. **Research Policy and Procedures;**
- c. **Acquisition Policy;**
- d. **Fees for copies 10¢ per standard paper copy per the attorney general charge schedule;**
- e. **\$50.00 cash drawer. (Records Mgmt.)**

Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner Edward Pustka and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to approve the following items for the Records Archive:

- a. **Days and Hours of operation: Monday through Wednesday 9:00 AM to 4:00 PM (closed 12-1 for lunch);**
- b. **Research Policy and Procedures;**
- c. **Acquisition Policy;**
- d. **Fees for copies 10¢ per standard paper copy per the attorney general charge schedule;**
- e. **\$50.00 cash drawer.**

4. Presentation of FY 2015 Jail Commissary Audit as per Local Government Code 31.0415(d). (Auditor)

Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner R. W. Brown, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to accept the presentation of FY 2015 Jail Commissary Audit as per Local Government Code 31.0415(d).

5. Authorize payment from escrow for Invoice #J022-7 to Way Service Ltd. in the amount of \$58,029.00 as authorized by agreement in Commissioner’s Court February 26, 2015. (County Judge)

Moved by Commissioner R. W. Brown, Seconded by Commissioner Edward Pustka, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to authorize payment from escrow for Invoice #J022-7 to Way Service Ltd. in the amount of \$58,029.00 as authorized by agreement in Commissioner’s Court February 26, 2015.

6. Order Appointing the County Auditor for Lavaca County and approve the bond for Auditor. (District Clerk)

Moved by Commissioner Dennis W. Kocian, Seconded by Commissioner R. W. Brown, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to acknowledge the order appointing the County Auditor for Lavaca County and the bond for County Auditor.

7. Accept resignation of John Neubauer, effective February 28, 2016, from the Lavaca County Sheriff's Office. (Sheriff)

Moved by Commissioner R. W. Brown, Seconded by Commissioner Dennis W. Kocian, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to accept resignation of John Neubauer, effective February 28, 2016, from the Lavaca County Sheriff's Office.

8. Hire John Neubauer, effective February 29, 2016, in the Maintenance Department, Grade 5, Mid Quartile. (County Judge)

Moved by Judge Tramer J. Woytek, Seconded by Commissioner R. W. Brown, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to hire John Neubauer, effective February 29, 2016, in the Maintenance Department, Grade 5, Mid Quartile.

9. Acknowledge purchase of 2016 Ford 4x4 Truck from Buy Board. (Comm. Pct. 2)

Moved by Commissioner Edward Pustka, Seconded by Commissioner Dennis W. Kocian, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to acknowledge purchase of 2016 Ford 4x4 Truck from Buy Board.

10. Lavaca County Constable Precinct #2 Racial Profiling Report. (Constable Pct. 2)

Moved by Commissioner Edward Pustka, Seconded by Commissioner Dennis W. Kocian, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to approve the Lavaca County Constable Precinct #2 Racial Profiling Report as presented.

11. Discuss House Bill 1295 as it relates to the bid process. (County Judge)

****NO COURT ACTION****

12. Advertise for bids for the following:

- a. Purchase of HMAC Regular D Hot Mix Asphalt;**
- b. Purchase and delivery of Gravel Post Oak Pit Run with Red Binder, Gravel Post Oak Screened 1 ½ and down with red binder for various Lavaca County Roads; and**
- c. Purchase of Seal Coating, resealing and fogseal for Lavaca County Roads. (Commissioners)**

Moved by Commissioner R. W. Brown, Seconded by Commissioner Edward Pustka, and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to table the item until the next meeting.

Consent Agenda – Unless a member of the Court requests a separate consideration of any items, all under the Consent Agenda are considered to be of routine nature or have been previously deliberated by the Court in an open meeting and therefore may be approved by one motion, second and vote.

Moved by Commissioner Edward Pustka, Seconded by Commissioner R. W. Brown and adopted by all members present voting AYE and none voting NO, IT IS HEREBY ORDERED to approve the Consent Agenda.

13. Minutes of February 8, 2016 Regular Meeting.

14. Tax Assessor Collector Report as per 31.10 of the Property Tax Code.

15. Certificate for Charles L. Greive, Lavaca County Constable Precinct #2, for successfully completing the forty hour course in Continuing Education for Constables.

16. Budget Amendments, if any.

****NO DOCUMENT WAS SUBMITTED TO THE MINUTES OF THE COURT****

17. Claims.

****NO DOCUMENT WAS SUBMITTED TO THE MINUTES OF THE COURT****

Court members signing of paperwork related to items above

Adjournment by Presiding Officer

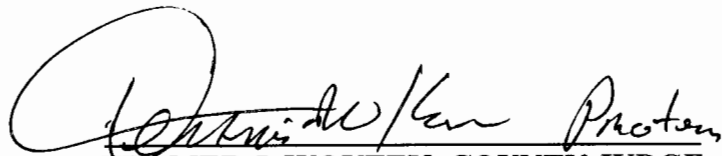
STATEMENT OF APPROVAL

THE STATE OF TEXAS]

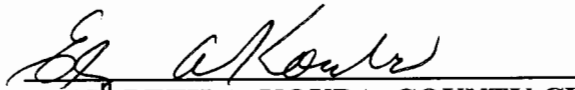
COUNTY OF LAVACA]

**WE, the COUNTY JUDGE, and COMMISSIONERS of
LAVACA COUNTY, TEXAS, majority being present, do hereby certify that the above and
foregoing Minutes of the Commissioners' Court Meeting dated February 22nd, 2016 are
this day approved as submitted.**

Signed this the 14nd day of March, A.D. 2016.


TRAMER J. WOYTEK, COUNTY JUDGE

ACKNOWLEDGED:


ELIZABETH A. KOUBA, COUNTY CLERK

