

**NOTICE OF MEETING  
COMMISSIONERS' COURT OF LAVACA COUNTY**

Notice is hereby given that a Regular Meeting of the Lavaca County Commissioners' Court will be held on the 15<sup>th</sup> day of October, 2013 @ 10:00 AM, Lavaca County Commissioners' Courtroom, 1<sup>st</sup> Floor, Lavaca County Courthouse.

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners' Court may convene in a closed meeting to discuss any of the agenda items listed below. Immediately before any closed session, the specific section or sections of Government Code, Chapter 551, which provide statutory authority will be announced.

**Confirm Quorum with Roll Call** (please turn off cell phones and sign in)

**Call to Order and Welcome**

**Invocation by County Judge**

**Pledge of Allegiance and Pledge to the Texas Flag by Commissioner Brown**

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**Public Communications** – Opportunity for public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items.

- a. State full name and subject matter of presentation
- b. Presentations should be limited to five (5) minutes
- c. Use of the podium is recommended

**Discussion and/or action agenda:**

1. As per Local Government Code 154.022, enter into record county and precinct official's compensation on a salary basis. **(County Judge)**
2. Approve 2013 Levy Roll for Collections. **(Tax Assessor)**
3. Determine date for November 11, 2013 meeting due to that date being Veterans Day holiday for Lavaca County. **(County Judge)**
4. Amendment to Lavaca County Personnel Policy, Section 16.05 Meals. **(County Judge)**
5. Ratify Proclamation signed by the County Judge on September 26, 2013 proclaiming October 6-12, 2013 as National 4-H week in Texas. **(County Judge)**
6. Ratify Proclamation signed by the County Judge on September 26, 2013 proclaiming October 9, 2013 as Children's Health Day in Lavaca County. **(County Judge)**
7. Acknowledge Certificate of Compliance presented to the Lavaca County Jail after inspection on September 20, 2013. **(Sheriff)**
8. Declare as surplus property for the Treasurer's office/Commissioner's office: HP Laserjet P3005dn, Tag #305; Tripp-Lite Battery Backup; Toshiba eStudio System #6117 copier, Tag #714; 1 computer tower, Tag #301 and HP scanjet, Tag #7020. **(Treasurer)**

9. Approve 2014 Holiday Schedule. (County Judge)
10. Letter of request from the Festival of Lights Chairpersons to continue the seasonal display on the Lavaca County Courthouse grounds for the 2013 season. (County Judge)
11. Declare as surplus property for Justice of the Peace Pct. 2: Two 4 drawer filing cabinets – Asset ID 1622; IBM Computer System – Asset ID 2334; Dell Optiplex GX 280 Monitor – Asset ID 2498. (JP Pct. 2)
12. Resolution authorizing Lavaca County Senior Citizens Program to apply for Grant to the Texas Department of Agriculture Home Delivered Meal Grant Program. (Senior Citizens Coordinator)
13. Annual computer network maintenance and support agreement from Infinity Communications Technologies. (Elections Administrator)
14. 2014 Lavaca County Indigent Defense Grant Program Resolution. (Auditor)
15. Hire Debra Berger in the Lavaca County Auditor's Office as an Assistant County Auditor effective October 15, 2013, with a starting salary of \$26,264.94. (Auditor)
16. Acknowledge the appointment of Mary Sklar as the Chief Deputy in the Tax Assessor-Collector office, Grade 5, 1<sup>st</sup> Quartile, at a salary of \$30,881.00, effective October 1, 2013. (Tax Assessor-Collector)
17. Declare as surplus property all items listed on the attached Exhibit "A" for the Tax Assessor-Collector office. (Tax Assessor-Collector)
18. Promotion of Dirk Moore to Communications Supervisor, effective October 1, 2013, with a base salary of \$30,213.00. (Sheriff)
19. Transfer of Darlene Stacy from DPS Secretary to LCSO Records Clerk, effective October 1, 2013 with a base salary of \$28,806.46. (Sheriff)
20. Hiring of Danielle Beasley as a jailer, effective October 15, 2013, with a starting salary of \$31,498.48. (Sheriff)
21. Acknowledge payment of \$16,437.50 from Lower Colorado River Authority for damages to resurface County Road 260 in Lavaca County. (Comm. Pct. 2)
22. Per Local Government Code 111.0108 certification of unanticipated revenue – LCRA reimbursement for damages to County Road 260 for Precinct #2 in the amount of \$6,437.50. (Auditor)
23. Justice of the Peace and County Clerk Resolution to Consolidate Local Registrar and time table for transfer of duties. (County Clerk)

**Consent Agenda** – Unless a member of the Court requests a separate consideration of any items, all under the Consent Agenda are considered to be of routine nature or have been previously deliberated by the Court in an open meeting and therefore may be approved by one motion, second and vote.

24. Minutes of September 23, 2013 Regular Meeting.
25. Lavaca County Road Special Use Agreement/Permit between Cantera Energy LLC (formerly E P Energy E&P Co) and Lavaca County Precinct #1 to include LCR #152, LCR #158, LCR #14, LCR #1, LCR #15A and LCR #15AA.
26. Lavaca County Road Special Use Agreement/Permit between Cantera Energy LLC (formerly E P Energy E&P Co) and Lavaca County Precinct #4 to include LCR #14, LCR #438, LCR #440, LCR #441, LCR #444 and LCR #1.
27. Lavaca County Road Special Use Agreement/Permit between Trio Consulting & Management, LLC and Lavaca County Precinct #1 to include LCR #1A, LCR #1B and LCR #1.
28. Application to lay Fiber-Optic Cable between Fiberlight LLC and Lavaca County Precinct #4 to include LCR #441.
29. Tax Assessor-Collector Report as per 31.10 of the Property Tax Code.
30. County Auditor Monthly and Quarterly Reports.
31. Monthly County Treasurer Report, Quarterly County Report, Quarterly Investment Report and Public Financial Report.
32. County Officials' reports
33. Budget Amendments, if any
34. Claims

**Court members signing of paperwork related to items above**

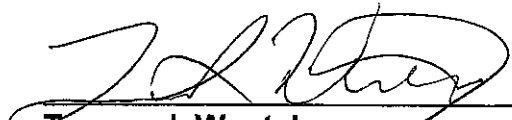
**Adjournment by Presiding Officer**

**FILED FOR RECORD**  
At 8:20 O'clock A M

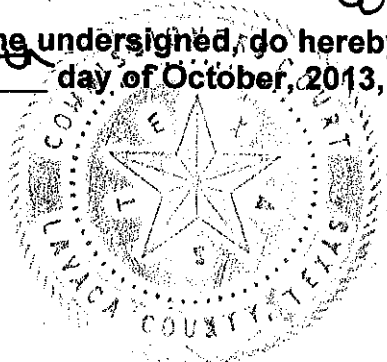
**COMMISSIONERS' COURT OF  
LAVACA COUNTY, TEXAS**

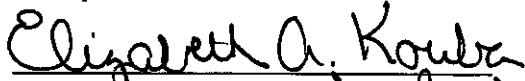
**OCT 11 2013**

ELIZABETH A. KOUBA, CLERK  
COUNTY COURT LAVACA CO, TEXAS  
By Barbara Steffek Deputy

  
Tramer J. Woytek  
Lavaca County Judge

I, the undersigned, do hereby certify this notice was posted at 8:20 o'clock A .m. on the 11th day of October, 2013, which is at least 72 hours prior to the scheduled meeting.



  
Elizabeth A. Kouba  
Lavaca County Clerk  
by Barbara Steffek  
Chief Deputy

# Exhibit "A"

**Monday, October 7, 2013**

I am requesting that the following items be declared as SURPLUS property at Commissioner's Court October 15<sup>th</sup> meeting:

**BLUE TAG #545** – Dell Multi-Server used for ORION Tax Computer System  
Serial# GY3LJF12FBKJF1AJAQ

(San Jacinto County Tax Office has offered to purchase this server and according to Texas Local Gov't Code Section 263.152 it can be purchased by another county)

**RED TAG #6745** – Radio Shack 2-line Digital Answering Machine (not working)

**RED TAG #6763** – AT&T Paradyne Modem Serial #3808971 (not working)

**RED TAG #6749** – Powerware Prestige Battery Backup (works)  
Serial #BQ111C0503

**RED TAG #6734** – HP Deskjet 5650 Printer Serial #MV46P4N0TS (works)

**BLUE TAG #501** – Electrical Box used for ADT Burglar Alarm System w/  
DSC Burglar Alarm Touch-Pad – Serial #70004004  
(previously used at the old Tax Office Building)

**BLUE TAG #533** – HP ScanJet 8250 Scanner w/User's Manual & CD (works)  
Serial #SG38T11084

2 – 4-legged Roller Chairs (without arms)

4 – 5-legged Roller Chairs (with arms)

1 – GPR-15 Toner Cartridge for a Canon Copier (never opened)

1 - 9X14 2-hole Clipboard

2 – 7X9 2-hole Clipboards

3 – 19X23 Pictures with Wooden Frames

*Deborah A. Sewick*  
*Tax Assessor-Collector*