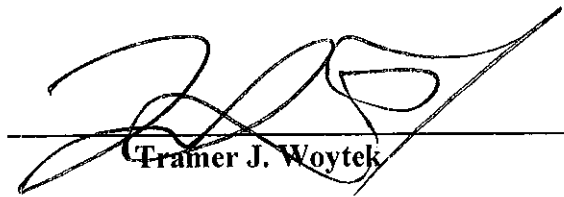


THE STATE OF TEXAS ]


COUNTY OF LAVACA ]

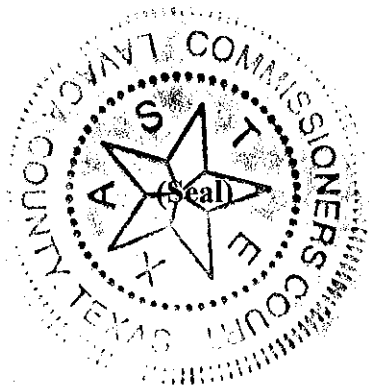
We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated January 13, 2020 are this day approved as submitted.

Signed this the 27<sup>th</sup> day of Jan, 2020, A.D.

 \_\_\_\_\_, County Judge  
Tramer J. Woytek

ATTEST:

 \_\_\_\_\_, County Clerk  
Elizabeth A. Kouba



**THE STATE OF TEXAS )(**  
**COUNTY OF LAVACA )(**

**Regular Meeting January 13, 2020**

The Lavaca County Commissioners' Court met in a Regular Called Meeting on Monday, January 13, 2020 at 10:00 A. M. in the Lavaca County Commissioners' Courtroom, 1<sup>st</sup> Floor, in Hallettsville, Texas.

**Present:**

County Judge Tramer J. Woytek  
 Edward Pustka, Commissioner Pct.1  
 Ronald Berckenhoff, Commissioner Pct. 2  
 Neil F. Bates, Jr., Commissioner Pct. 3  
 Dennis W. Kocian, Commissioner Pct. 4  
 Elizabeth A. Kouba, County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

**Roll Call:**

All members of the court were present.

The meeting was called to order by Judge Tramer J. Woytek, followed by the Pledge of Allegiance and Pledge to the Texas Flag by Commissioner Dennis W. Kocian.

**Discussion and/or Action Agenda:**

**1. Executive Session with County Attorney:**

**Personnel and legal discussion related to the County Judge's Office. (Judge)**

**Entered: 10:02 a.m.**

**Closed: 11:02 a.m.**

**2. Personnel in the office of the County Judge. (Judge)**

Moved by Judge Tramer J. Woytek, seconded by Commissioner Edward Pustka.

"I hereby make a motion to accept my resignation as County Judge effective February 14, 2020."

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

The vote was unanimous by a show of hands.

Moved by Judge Tramer J. Woytek, seconded by Commissioner Ronald Berckenhoff.

“To show the rule of the court, I wish to make another motion and that is that we, on the agenda for the 27<sup>th</sup>, that we have an item on the agenda including Executive Session just exactly like we had this morning and we have another item on that agenda to appoint a replacement to the Office of County Judge. I believe that that reflects the will of the meaning of our discussions. I put that in the form of a motion as well.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

The vote was unanimous by a show of hands.

**Motion Carried**

**Court Order: 17840**

### **3. Appoint Judge Pro-tem for 2020. (Judge)**

Moved by Commissioner Edward Pustka, seconded by Commissioner Ronald Berckenhoff.

“I make a motion to appoint Commissioner Kocian as Judge Pro-tem.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 17841**

**NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.**

### **4. Public Defender Contract between Lavaca County, Texas and Texas RioGrande Legal Aid, Inc. (Judge)**

Moved by Judge Tramer J. Woytek, seconded by Commissioner Edward Pustka.

“I put that in the form of a motion.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 17842**

**5. Surplus of the following items:**

- a. **Tag Number 6548, HP Laptop, Serial Number 2CE22CDGSW (damaged battery & power supply, outdated windows 7 software)**
- b. **Tag Number 6549, Surface Pro 3, Serial Number 032974342753 (non-responsive keyboard and cracked screen).** (Judge)

Moved by Judge Tramer J. Woytek, seconded by Commissioner Dennis W. Kocian.

“I put that in the form of a motion.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct. 1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 17843**

**6. Acknowledge receipt of \$12,000.00 from the Dickson-Allen Foundation to the Lavaca County Records Management office.** (Rec. Mgmt.)

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Neil F. Bates, Jr.

“I make a motion to acknowledge receipt of \$12,000.00 from the Dickson-Allen Foundation to the Lavaca County Records Management office.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct. 1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 17844**

**7. Acknowledge the retirement of Arleen Werner after 36 plus years of dedicated service to Lavaca County, spending over 10 years with the Extension Office and over 25 years with the Tax Office, effective March 13, 2020.** (Tax Assessor)

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Neil F. Bates, Jr.

“I make a motion to acknowledge the retirement of Arleen Werner after 36 plus years of dedicated service to Lavaca County, spending over 10 years with the Extension Office and over 25 years with the Tax Office, effective March 13, 2020.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct. 1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES

Dennis W. Kocian, Commissioner Pct. 4 YES

**Motion Carried**  
**Court Order: 17845**

**8. Advertise for part-time Deputy Clerk – Grade 4 position in the Tax Assessor Collector’s Office with payroll budget amendment. (Tax Assessor)**

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Edward Pustka.

“I make a motion to advertise for part-time Deputy Clerk – Grade 4 position in the Tax Assessor Collector’s Office with payroll budget amendment.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**  
**Court Order: 17846**

**NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.**

**9. Discuss and/or approve Cybersecurity Course Enrollment Form for Counties to comply with state law, Texas Government Code §2054.5191 that became effective June 14, 2019. (Auditor)**

Moved by Commissioner Edward Pustka, seconded by Commissioner Ronald Berckenhoff.

“I make a motion to approve the Cybersecurity Course Enrollment Form for Counties to comply with state law, Texas Government Code §2054.5191 that became effective June 14, 2019.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**  
**Court Order: 17847**

**Consent Agenda**

10. Minutes of Regular Called Commissioners Court Meeting dated December 23, 2019.

11. Lavaca County Road Special Use Agreement between Rocky Creek Resources, LLC and Lavaca County Precinct #2 to include LCR #261 and LCR #258.

12. Elizabeth A. Kouba, County Clerk Certificate of Completion for required 20 hours of Continuing Education for 2019.

13. Lori Wenske, District Clerk Certificate of Completion for required 20 hours of Continuing Education for 2019.

14. Accept donation of materials from Penn Virginia Oil & Gas LP for road damage repair to LCR #283 and LCR #285.

15. Enter of record the fully executed Interlocal Agreement between the Texas Department of Motor Vehicles and Lavaca County for Provision of Equipment & Consumables as approved in Commissioners Court on October 15, 2019.

16. Certificate of Completion awarded to Deborah A. Sevcik, Lavaca County Tax Assessor Collector for completing the required 20 hours of continuing education for 2019 in compliance with Texas Property Tax Code Section 6.231(d).

17. Tax Assessor Collector Report as per 31.10 of the Property Tax Code.

18. County Auditor Monthly Report.

19. Monthly County Treasurer Report, Quarterly Investment Report and Public Financial Report Reports.

20. County Officials Reports:

- a. Auditor's Cash Balance Report – December 2019
- b. County Attorney Hot Check Collection Report – November 2019
- c. Constable Pct 1 – November 2019 Report
- d. Constable Pct 1 – December 2019 Report
- e. Constable Pct 2 – November 2019 Report
- f. Constable Pct 4 – December 2019 Report
- g. County Clerk – LGS – December 2019 Report
- h. County Clerk – Tyler – December 2019 Report
- i. County Clerk – LGS Total Collections – November 2019 Report
- j. County Clerk – Tyler Total Collections – November 2019 Report
- k. District Clerk – November 2019 Report
- l. J.P. Pct 1 – November 2019 Report
- m. J.P. Pct 1 – December 2019 Report
- n. J.P. Pct 2 – November 2019 Report
- o. J.P. Pct 2 – December 2019 Report
- p. J.P. Pct 3 – November 2019 Report
- q. J.P. Pct 3 – December 2019 Report
- r. J.P. Pct 4 – November 2019 Report
- s. J.P. Pct 4 – December 2019 Report

21. Claims and/or Payroll.

22. Budget Amendments

**Approved.**

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Edward Pustka.

“I make a motion to approve the consent agenda as it is.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

**Motion Carried**

**Court Order: 17848**

**Court members signing of paperwork related to items above.**

**Adjournment by Presiding Officer at 11:19 A.M.**

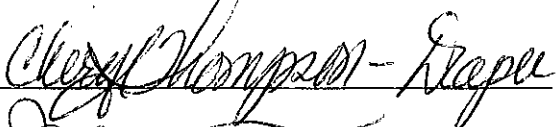
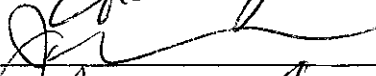
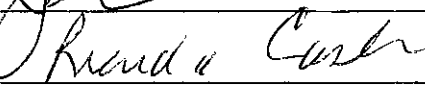
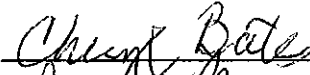
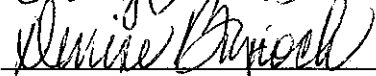
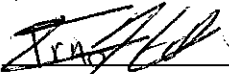
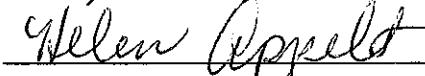
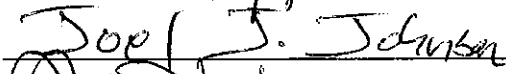



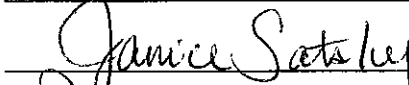
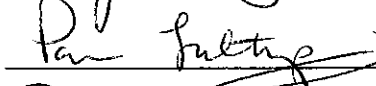
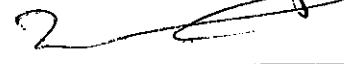
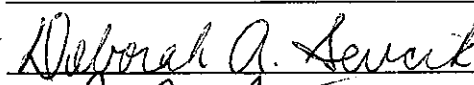
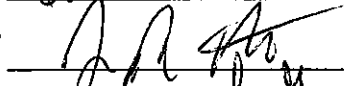
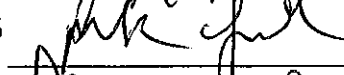
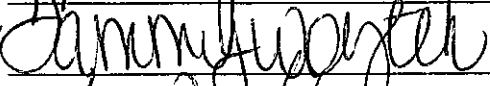


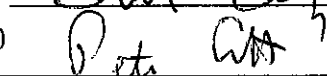
Signature Roster

Attendance at Commissioner's Court Meeting

January 13, 2020  
Regular Called

Sign Here

Print Name Here

1		Cheryl Thompson-Draper
2		JOHN Draper
3		BRENDA CASH
4		CHERYL BATES
5		Denise Bujnoch
6		Travis Henderson
7		Helen Appelt
8		
9		Hallie Hall
10		MICAH LARSON
11		Janice Satsky
12		Pam Luthring
13		MARK FURY
14		Deborah A. Serick
15		JR PETERS
16		Mark Yackel
17		Tammy Woytek
18		Kerry L. Petersen
19		STUART FRYAN
20		Peter Cenotti



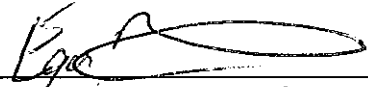
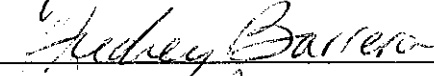
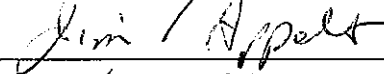


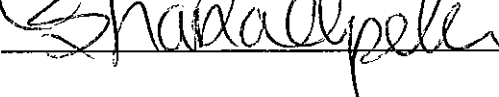
Signature Roster

Attendance at Commissioner's Court Meeting

January 13, 2020  
Regular Called

Sign Here

Print Name Here

1		Egon BARTHEL
2		Audrey Barrera
3		Jim Appelt
4		Karen Bludau
5		Dana Johnson
6		Shana Opfer
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Signature Roster

Attendance at Commissioner's Court Meeting

January 13, 2020

Regular Called

Sign Here

Print Name Here

1 D. Lu Debbie Fishbeck

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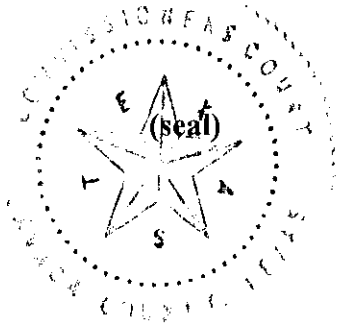
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**Minutes of Elizabeth A. Kouba, County Clerk, Lavaca County:**

I, Elizabeth A. Kouba, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on January 13, 2020.



**ATTEST**

Elizabeth A. Kouba, County Clerk  
& Ex-Officio Clerk of  
Commissioners' Court of Lavaca County, Texas

Signed this 16 day of January, 2020

Elizabeth A. Kouba, County Clerk  
Elizabeth A. Kouba