

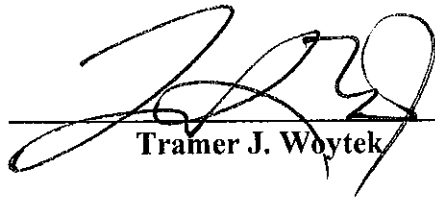
STATEMENT OF APPROVAL

THE STATE OF TEXAS]

COUNTY OF LAVACA]

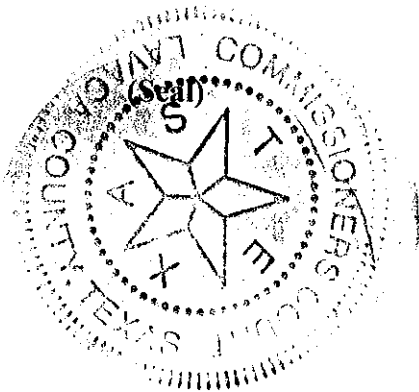
We, the County Judge, and Commissioners of Lavaca County, Texas, majority being present, do hereby certify that the above and foregoing Minutes of the Commissioners' Court Meeting dated October 15, 2019 are this day approved as submitted.

Signed this the 12th day of Nov, 2019, A.D.

 _____, County Judge
Tramer J. Woytek

ATTEST:

 _____, County Clerk
Elizabeth A. Kouba



THE STATE OF TEXAS)
 COUNTY OF LAVACA)

Regular Meeting October 15, 2019

The Lavaca County Commissioners' Court met in a Regular Called Meeting on Tuesday, October 15, 2019 at 10:00 A. M. in the Lavaca County Commissioners' Courtroom, 1st Floor, in Hallettsville, Texas.

Present:

County Judge Tramer J. Woytek
 Edward Pustka, Commissioner Pct. 1
 Ronald Berckenhoff, Commissioner Pct. 2
 Neil F. Bates, Jr., Commissioner Pct. 3
 Dennis W. Kocian, Commissioner Pct. 4
 Elizabeth A. Kouba, County Clerk

The attached sheets contain the names of the citizens and officials that were in attendance.

Roll Call:

All members of the court were present.

The meeting was called to order by Judge Tramer J. Woytek, followed by the Pledge of Allegiance and Pledge to the Texas Flag by Commissioner Edward Pustka.

Discussion and/or Action Agenda:

1. Request of Festival Lights Committee to continue the use of the Lavaca County Courthouse and grounds for the seasonal display. (Judge)

Moved by Judge Tramer J. Woytek, seconded by Commissioner Edward Pustka.

"I put that in the form of a motion."

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct. 1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried
Court Order: 17782

2. Amend job description for custodian and advertise for full-time custodian. (Judge)

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Ronald Berckenhoff.

“I make a motion to amend job description for custodian and advertise for full-time custodian. The job description changes are in the packet.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried
Court Order: 17783

3. Budget amendments as follows:

- a. **Increase line item 100-5560-1030 for \$645.28 to include Quartile Increase for Sheriff's Department Employee (Employee #1330).**
- b. **Increase line item 100-5406-1040 for \$1,332.00 for Emergency Management Position. (Auditor)**

Moved by Judge Tramer J. Woytek, seconded by Commissioner Neil F. Bates, Jr.

“I put that in the form of a motion.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried
Court Order: 17784

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

4. Fiscal Year 2020 Texas Indigent Defense Commission Formula Grant Resolution. (Auditor)

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Neil F. Bates, Jr.

“I make a motion to accept the Fiscal Year 2020 Texas Indigent Defense Commission Formula Grant Resolution.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried
Court Order: 17785

5. Request from Subway to extend lease for the month of October 2019. (Judge)

Moved by Commissioner Edward Pustka, seconded by Commissioner Ronald Berckenhoff.

“I make a motion to approve the request from Subway to extend lease for the month of October 2019.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct. 1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17786

6. Engagement Letter from Beyer & Co. for the independent audit of Adult and Juvenile Probation Departments for the Fiscal Year 2018. (Probation Department)

“I make a motion to accept the Engagement Letter from Beyer & Co. for the independent audit of Adult and Juvenile Probation Departments for the Fiscal Year 2018.”

Moved by Commissioner Dennis W. Kocian seconded by Commissioner Neil F. Bates, Jr.

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct. 1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17787

7. Interlocal Agreement for Provision of Equipment and Consumables between Texas department of Motor Vehicles and the County of Lavaca. (Tax Assessor)

“It is in the form of a motion.”

Moved by Judge Tramer J. Woytek, seconded by Commissioner Neil F. Bates, Jr.

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct. 1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17788

8. Declare the items listed on the attached Exhibit A as surplus property. (Tax Assessor)

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Neil F. Bates, Jr.

“I make a motion to declare the items listed on the attached Exhibit A as surplus property.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17789

9. National 4-H Week Proclamation. (Judge)

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Edward Pustka.

Judge Tramer J. Woytek read the Proclamation aloud in open court.

“I make a motion to approve the Proclamation claiming National 4-H Week.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17790

10. Budget amendment correcting local match for Texas Indigent Defense Commission Discretionary Grant (Public Defender).

Moved by Judge Tramer J. Woytek, seconded by Commissioner Dennis W. Kocian.

“I put that in the form of a motion.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17791

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT.

11. Approve the following personnel changes:

- a. Accept the resignation of Jeremy Randazzo as Corrections Officer, effective September 12, 2019;
- b. Accept the resignation of Cyler Woytek as Corrections Officer, effective October 24, 2019;
- c. Hire Jonathan Jordan as Corrections Officer, effective October 21, 2019 with a starting salary of \$37,556.74;
- d. Hire Justin Ruppert as Corrections Officer, effective October 21, 2019 with a starting salary of \$37,556.74. (Sheriff)

Moved by Commissioner Edward Pustka, seconded by Commissioner Ronald Berckenhoff.

“I make a motion to approve the following personnel changes as presented.”

County Judge Tramer J. Woytek	ABSTAIN
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17792

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT

12. Approve the following personnel changes:

- a. Promote Charles Lewis to Precinct 3 Road Foreman at a salary of \$40,699.00, Grade 6, 2nd Quartile, effective October 15, 2019.
- b. Move William (Billy) Petru to Grade 5, Max Quartile at a salary of \$40,431.00, effective October 15, 2019.
- c. Hire Wayne T. North as a Heavy Equipment Operator at a salary of \$34,788.00, Grade 5, Minimum Quartile, effective October 21, 2019. (Comm. Pct. 3)

Moved by Commissioner Neil F. Bates, Jr., seconded by Commissioner Edward Pustka.

“I move to approve the following personnel changes: promote Charles Lewis to Precinct 3 Road Foreman at a salary of \$40,699.00, Grade 6, 2nd Quartile, effective October 15, 2019;” “move William (Billy) Petru to Grade 5, Max Quartile at a salary of \$40,431.00, effective October 15, 2019. Hire Wayne North as a Heavy Equipment Operator at a salary of \$34,788.00, Grade 5, Minimum Quartile, effective October 21, 2019. I put that in the form of a motion.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17793

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT

13. Approve bond for Lisa Lowe, Records Management Officer. (Judge)

Moved by Commissioner Dennis W. Kocian, seconded by Commissioner Neil F. Bates, Jr.

“I make a motion to approve bond for Lisa Lowe, Records Management Officer.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17794

14. Approve 2019 Levy Roll. (Tax Assessor)

Moved by Commissioner Dennis W. Kocian., seconded by Commissioner Neil F. Bates, Jr.

“I make a motion to approve 2019 Levy Roll.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17795

15. Acknowledge receipt of Proposals for Law Firm to Collect Delinquent Taxes and Provide Legal Services. (Judge)

Moved by Judge Tramer J. Woytek., seconded by Commissioner Neil F. Bates, Jr.

Two proposals received, one from Linebarger and the other from McCreary Vaselka and Bragg.

“I make a motion we acknowledge the received.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17796

NO DOCUMENTATION SUBMITTED TO THE MINUTES OF THE COURT

Consent Agenda

16. Minutes of September 23, 2019 Regular Called Commissioners Court Meeting.

17. Lavaca County Road Special Use Agreement between Penn Virginia Oil & Gas LP and Precinct #2 to include LCR #260.

18. Lavaca County Road Special Use Agreement between Penn Virginia Oil & Gas LP and Precinct #3 to include LCR #353.

19. Application for Pipeline Permit between Penn Virginia Oil & Gas LP and Precinct #3 to include LCR #353.

20. Ratify Proclamation signed by Lavaca County Judge proclaiming October 6, 2019 as German American Day.

21. Colorado Valley Telephone Cooperative, Inc. request for approval for the installation of new buried fiber optic cable within the corridors of Lavaca County Road #233.

22. Colorado Valley Telephone Cooperative, Inc. request for approval for the installation of new buried copper cable within the corridors of Lavaca County Road #214.

23. Tax Assessor Collector Report as per 31.10 of the Property Tax Code.

24. County Auditor Monthly Report.

25. Monthly County Treasurer Report, Quarterly Investment Report and Public Financial Report.

26. County Officials Reports:
 - a. Auditor's Cash Balance Report – September 2019 Report
 - b. County Attorney Hot Check Collection Report – August 2019
 - c. Constable Pct 1 – September 2019 Report
 - d. Constable Pct 3 – August 2019 Report
 - e. Constable Pct 3 – September 2019 Report
 - f. Constable Pct 4 – September 2019 Report
 - g. County Clerk – LGS – September 2019 Report
 - h. County Clerk – Tyler – September 2019 Report
 - i. County Clerk – LGS Total Collections – August 2019 Report – Approved by Auditor
 - j. County Clerk – LGS Total Collections – September 2019 Report – Approved by Auditor
 - k. County Clerk – Tyler Total Collections – August 2019 Report – Approved by Auditor
 - l. County Clerk – Tyler Total Collections – September 2019 Report – Approved by Auditor
 - m. J.P. Pct 1 – August 2019 Report

- n. J.P. Pct 1 – September 2019 Report
- o. J.P. Pct 2 – September 2019 Report
- p. J.P. Pct 3 – August 2019 Report
- q. J.P. Pct 3 – September 2019 Report
- r. J.P. Pct 4 – AMENDED July 2019 Report
- s. J.P. Pct 4 – August 2019 Report
- t. J.P. Pct 4 – September 2019 Report

27. Claims and/or Payroll.

28. Budget Amendments – NO DOCUMENTATION SUBMITTED.

Approved.

Moved by Commissioner Ronald Berckenhoff, seconded by Commissioner Edward Pustka.

“I make a motion to approve the consent agenda as is.”

County Judge Tramer J. Woytek	YES
Edward Pustka, Commissioner Pct.1	YES
Ronald Berckenhoff, Commissioner Pct. 2	YES
Neil F. Bates, Jr., Commissioner Pct. 3	YES
Dennis W. Kocian, Commissioner Pct. 4	YES

Motion Carried

Court Order: 17797

Court members signing of paperwork related to items above.

Adjournment by Presiding Officer at 10:22 A.M.

Signature Roster

Attendance at Commissioner's Court Meeting

October 15, 2019

Regular Called Meeting

Sign Here

Print Name Here

Sign Here	Print Name Here
1 <u>Deborah A. Serecik</u>	Deborah A. Serecik
2 <u>Shannon R. DeFores</u>	Shannon R. DeFores
3 <u>[Signature]</u>	MIAMI HARMON
4 <u>Stuart Fryen</u>	STUART FRYEN
5 <u>[Signature]</u>	EGON BARTHELJ
6 <u>Audrey Barrera</u>	Audrey Barrera
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	

Signature Roster

Attendance at Commissioner's Court Meeting

October 15, 2019

Regular Called Meeting

Sign Here

Print Name Here

1 Shana Opela Shana Opela

2 Dara R. Johnson Dara R. Johnson

3 Jim Apelt Jim Apelt

4 Karen Budaw Karen Budaw

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____

16 _____

17 _____

18 _____

19 _____

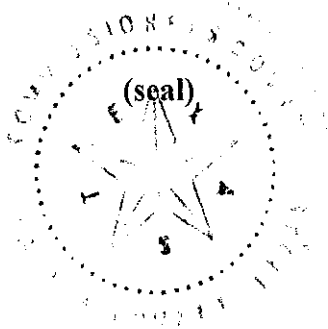
20 _____

Minutes of Elizabeth A. Kouba, County Clerk, Lavaca County:

I, Elizabeth A. Kouba, County Clerk of Lavaca County, Texas, do hereby certify that the following Commissioners' Court Minutes are a true and correct record of the proceedings from the Commissioners Court Meeting on October 15, 2019.

ATTEST

Elizabeth A. Kouba, County Clerk
& Ex-Officio Clerk of
Commissioners' Court of Lavaca County, Texas



Signed this 25 day of October, 2019

Elizabeth A. Kouba, County Clerk
Elizabeth A. Kouba